

CASBO

THE VOICE OF THE COLORADO ASSOCIATION
OF SCHOOL BUSINESS
OFFICIALS

Quarterly



AN AFFILIATE OF THE ASSOCIATION OF SCHOOL BUSINESS OFFICIALS INTERNATIONAL

First Quarter - 2005



CASBO'S 52nd ANNUAL SPRING CONFERENCE PREVIEW SHERATON HOTEL, COLORADO SPRINGS



Martha Bryan

Keynote Speaker

George Bernard Shaw said, "A master in the art of living knows no sharp distinction between their work and their play, their labor and their leisure, their mind and their body, their education and their recreation. They hardly know which is which. They simply pursue their vision of excellence through whatever they are doing and leave others to determine whether they are working or playing."

Because we manufacture ourselves through our work, each time we make a choice on the job, we shape our identities, our inner feelings about who we are, our sense of self-worth, and our relationships with others. This program is about discovering the hidden truths about our work and life, and how we can move from simply surviving our work to mastering the art of living through our work.

Join us for Martha's presentation at the 52nd Annual Spring Conference!

MAKE YOUR HOTEL RESERVATIONS NOW!
for the 52nd Annual Spring Conference in Colorado Springs
It fills up fast!
Sheraton Hotel: (719) 576-5900
(refer to the Colorado ASBO Conference for discounted rates)

Recommend
CASBO
Membership to
a
Professional
Colleague!

for a
Membership
Form, and
other
information
contact
Bert Huszcza
at
719-671-2979

Conference Highlights

The 52nd Annual CASBO Conference— “Taking Care of Business” ...

The conference will begin Wednesday afternoon (April 13th) with some interesting and informative pre-conference sessions at **no extra charge to conference registrants**: “Benchmarking: Comparisons for Data Driven Decision Making”, “Managing Modified Work and Workmen’s Comp”, and “Reducing Time Wast-ers in Your Day” .. What a way to Start!

That first day continues with the 2005 Legislative Update delivered by Jane Urschel and Phil Fox and the Conference’s Opening Mixer Welcome and Exhibit Show—always a great time! A great opportunity to mingle with our Sponsors and Vendors, to view new products and interact with your colleagues while you enjoy refreshments and finger foods, as well as for your chance to win great gifts.

Our featured Keynote Speakers, Martha Bryan (Thursday),

The “singing cowboy” Jim Wilson, Superintendent from Salida will entertain us at our luncheon on Thursday Craig Conrad will conclude the conference with his “Mission Unstoppable!” closing session on Friday. We have an outstanding array of important and informative breakout sessions scheduled, check out the brief pre-views below.

Please plan to enjoy an evening of light business and pleasure Thursday evening (April 14th). CSPTA mem-bers will be having their Business Meeting and dinner early, in time to join us all for the always-entertaining **CASINO NIGHT**.

The entire conference promises to be an unparalleled advantage and opportunity to the members and guest of Colorado ASBO—we look forward to seeing you there!

Fair Labor Standards Act

Allen P. Taggart, Attorney, Caplan and Earnest, LLC, will present updated information concerning developments under the Fair Labor Standards Act, with an emphasis on overtime, the effect of the new regulations on exempt vs. nonexempt status, and clarification of “wait time” issues. .

Planning and Conducting Productive Meetings

Presented by Laura Stack.
Meetings, meetings, meetings! Where minutes are taken and hours are wasted. Today’s managers and professionals spend so much time attending them...you’d think most would be trained in how to plan and run them. Not so. Most meetings frustrate

employees, because agendas aren’t distributed, objectives aren’t defined, time runs over, and no decisions are made. Another two hours of your day down the drain! This course gives people who call meetings the requisite skills to plan and execute a productive meeting, and follow-up properly after-ward

The Law is the Law for Special Needs Students.

Presented by Members of CSPTA.
Round Table discussions targeting transporting students with special needs. Is there a way to gain consistency between the districts? How do you identify student needs versus parent’s wants? What questions should you be asking and to who? LRE (Least Restrictive Environment) at it’s best.

Money talks, attaching a cost to provid-ing the service. How to get involved. .

Preventative Maintenance in Schools: A Simple 3-Step Approach to a Big Problem AKA: “Pay Me Now or Pay Me Ten Times More, Later”

Presented by Scott Carpenter, School Dude. America has a huge backlog of deferred maintenance in schools that has been caused by years of inadequate maintenance. According to School Business Affairs Magazine, the unmet funding deficit for school infrastructure needs has reached an all time high of more than \$250B due to deferred main-tenance and other problems. The power of state organizations is increasing nationally as an effort to hold school dis-tricts accountable for proper mainte-

nance. The presentation reviews a national survey of more than 380 school districts and reviews a practical strategy to add preventive maintenance to the corrective maintenance work process a few building systems at a time. This presentation also reviews an engineering study which provides strong economic justification for preventive maintenance staffing rather than paying many more times the cost in capital expenditures .

Effective Bids for Smart Vehicle Purchases Part I & II

Presented by Members of CSPTA Purchasing vehicles for your district can be a tedious process. This two part session will review purchasing new and used vehicles, buses and "white fleet". How do you get there? What starts the cycle to purchase? Should you send out a RFP, Low Bid or Cooperative bids? What is best suited for your district. What is your vehicle replacement program? If you don't use it should you own it? How do you determine when a vehicle has had enough? Do you purchase using Capital Reserve funds or should you explore Lease Purchase options? What do you do if need to retrofit your vehicle and can you retrofit tie down systems? Sample vehicle bids will be available

CDE Nutrition Programs Reauthorization and Legislative Update

Presented by Dan McMillan, Director of Nutrition & Transportation, Colorado Dept. of Education

The Child Nutrition and WIC Reauthorization Act of 2004 has brought about numerous changes and impacts on food service operation and administration. In this session, participants will learn of the current implementation status of many of the changes, and have an opportunity to better understand the impact on their own district. Additionally, there will be discussion regarding what legislation is currently under consideration in the U.S. Congress and in the Colorado General Assembly. Free and Reduced Price Meal Eligibility, Verification, Direct Certification, Local Wellness Policy, and Vending Guidelines are just a few of the "hot button" topics to be discussed.

School Finance - Nuts and Bolts

Presented by Vody Hermann, Colorado Department of Education

Regardless of whether you are a brand new or an experienced business official, this session is a must! We will review all the basics of Colorado School Finance: the latest regulations, the Chart of Accounts, budgeting requirements, electronic reporting and much more. You can't afford to miss this information.

Fair Labor Standards Act – Continuation & Roundtable Discussion

Presented by Allen P. Taggart, Attorney, Caplan and Earnest LLC Will complete the presentation of updated information and developments of the Fair Labor Standards Act. Balance of time will allow for a roundtable discussion on topics of interest to you.

Managing Successful Projects

Presented by Laura Stack. Whether you are remodeling your basement, coordinating a social event, or managing a new software release, the competencies and skills of project management are the same. Everyone manages projects at least part-time. In fact, many people in an organization do not have a job; rather, they pursue a number of projects. This course will help you carry out your projects productively with proper planning, scheduling, and monitoring **Teambuilding**. Strengthen your work team. Learn techniques for building a healthy, productive work team.

Creative use of Geothermal Exchange HVAC: A Practical Approach to Geothermal HVAC Installation.

Presented by: Pete Hall, Jerry Garretson, Jim Knauer, Tom Weatherly. Learn the practical approach used by Poudre School District installing Geothermal Exchange HVAC Systems, from the research and development process to installation of new systems. You will also see how Lincoln School District retrofitted existing conventional systems

with Geothermal exchange systems.

Designed to help the uninitiated understanding how these systems can benefit your district short and long term, you will leave this session with ideas of how to get it done and done right. If you are intrigued by what you have seen and heard about the potential of Geothermal exchange HVAC in schools, don't miss this one

HSA's –Health Savings Accounts

Presented by Brendan Krelle, Sales Manager, Anthem Blue Cross and Blue Shield. A discussion on Health Care Spending Accounts. We will talk about the advantages and disadvantages of HSA's. Similarities and differences between Flexible Spending Accounts (FSA), Health Reimbursement Arrangement (HRA), and Health Savings Account (HSA).

Standards Based, Goal Oriented, Educational Support Personnel Evaluation Systems:

Presented by Bill Moffitt, Don Ciancio, Steve Hoban Whether a secretary, a custodian, a bus driver, or a carpenter, employees perform best when they clearly understand the expectations of their position, and realize the value their position provides to the organization. Learn how two school districts have begun to utilize new evaluation systems that do just that. Setting goals with employees, tying their ownership for those goals to their performance, and clear rubrics that enable employees and supervisors to judge their achievement and performance will be all covered in this session.

School District Finances: Accountability to those we Serve

Presented by Glenn Gustafson, Colorado Springs School District. D-11 Tips & Techniques for an effective budget – What you need to Know. We will take a look at efficient processes for planning and coordinating the development of the budget. After the budget adoption, we will look at various innovative ways to report the financial results of the budget in the quarterly and annual financial statements



From the Desk of Your President, Pat Scanlan

I am excited to present to you the upcoming Spring Conference Program, which the Board has been diligently putting together for you. This conference has it all! Once again, we will be having our conference at the Sheraton Hotel in beautiful Colorado Springs. Our friends from the Colorado State Pupil Transportation Association will be working together with once again in a joint conference between CASBO and CSPTA. By working together, both groups are benefiting from increased attendance, more variety in breakout sessions, and a mixture of speakers that promises to give a little of something for everyone to bring back to our offices in terms of learning better ways to cope with our daily routines.

I would like to give kudos to the conference planners for both groups, Bert Huszcza and Barbara Broadbrooks, who have put a tremendous amount of time and effort to make this conference a success. I look forward to a full capacity of vendors in our annual vendor show, and as usual there will be a lot of fun and great information about the companies who work with each of us in fulfilling our needs and requirements for keeping our districts operating efficiently.

As my term of President winds down, I am thankful to have had the opportunity to be involved with the most dynamic

organization that I have ever been associated with. The experience has been invaluable, and I have met a number of individuals from all walks of business life. That is what I found to be the greatest value of Colorado ASBO- the opportunity to expand your world beyond the limitations of your field of specialty. I have attended the ASBO annual conferences, and met a number of my counterparts on the national level, attended numerous educational breakout sessions, and seen a number of metropolitan areas that I normally wouldn't get the chance to see.

The past year has been a lot of hard work, but I would heartily say it has been one of the most rewarding times of my career. I once passed by one of those outdoor message boards, and read, "If you don't expand your comfort zone, it will shrink". My comfort zone truly took on new limits with Colorado ASBO.

I want to thank the CASBO Board for their dedication and hard work to bring you this conference. I hope that you all will attend and gain some valuable knowledge and experience from it.

Hope to see you in Colorado Springs.

Sincerely,

Pat Scanlan, CASBO President

Application
Deadline:

March 7, 2005

*CASBO
Scholarship
partially
Sponsored
By
CitiStreet*

\$\$ CASBO \$\$ SCHOLARSHIPS

**HURRY!
THERE'S STILL TIME!**

GENERAL INFORMATION:

- Two \$1,000 Scholarships Awarded Annually
- Awarded at the Annual Conference, April 2005
- Deadline for Applications March 7, 2005

ELIGIBILITY:

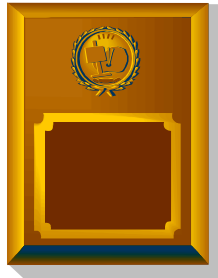
- Dependent of Active CASBO Member
- A High School Senior
- Active in School and Community Leadership

FOR MORE INFORMATION CONTACT:

CASBO Scholarship Chair, Sandy Rotella, Thompson School District, (970) 613-5035 or e-mail Rotellas@thompson.k12.co.us

Application
Deadline:

March 7, 2005



Who Do YOU Know?

American Fidelity CASBO Service to the Profession Award

Application Process
has been streamlined

Sponsored
By
American
Fidelity
Assurance
Company

CASBO is seeking applications for the *Service to the Profession Award*. **This award is to recognize outstanding school business officials for their work and dedication to the profession.** The Year 2005 recipient will receive a beautiful lead crystal achievement award as well as a cash gift of \$200.00 sponsored by *American Fidelity Assurance Company*. Winner of the award will be announced at the Annual Conference on April 14, 2005.

The application process has been greatly simplified and currently only requires a short narrative outlining the nominee's "contribution to the profession." **Nominate** your Outstanding School Business Official today and submit in care of Bert Huszcza, 4235 W 105th Place, Westminster, Co 80031 or to ColoradoASBO@aol.com. **Deadline for submitting applications is March 7, 2005.**

Ancillary services

PEOPLE TO PEOPLE
AMBASSADOR
P R O G R A M S

People to People Announces Fall 2005 School Business Officials Program in Russia

People to People Ambassador Programs is coordinating a delegation of school business officials who will travel to Russia October 28-November 6, 2005. Delegates will visit institutions and schools, and meet with professionals. The exchange will include extensive discussions on public policy parameters, financial resource management, human resource management, property acquisition and management, information management, and ancillary services.

The School Business Officials Delegation is being led by Bert Huszcza, past president of the Association of School Business Officials. Mr. Huszcza is looking forward to sharing this opportunity for professional and personal growth with colleagues from the United States and Russia. He encourages school business officials to pursue this rare and exciting opportunity.

Delegates can play a role in defining the themes for discussion, and will be able to both share and gain insights through the exchange. Mr. Huszcza has suggested the following initial topics of discussion, which will be further refined as the team is formed to incorporate delegates' specialized areas of interest and expertise.

- Public policy parameters
- Financial resource management
- Human resource management
- Property acquisition and management
- Information management

The delegation will depart for Russia from New York on October 28, 2005. Following the professional and cultural program in Moscow, the delegates will travel to St. Petersburg for further professional and cultural exchange. The delegation will arrive back in the United States on November 6.

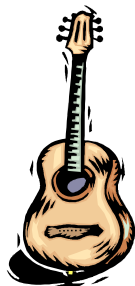
Members of the delegation will represent their profession while advancing the ideals of People to People International, a nonpolitical, private-sector organization dedicated to promoting international understanding. Since its founding by President Eisenhower in 1956, People to People has been conducting educational programs and high-level professional exchanges in some of the world's most fascinating destinations to encourage dialogue with counterparts in other nations. The delegations allow professionals to exchange information with their overseas counterparts, while forging the bonds of international friendship.

Delegates are encouraged to bring an accompanying spouse or guest. A cultural and educational program will be arranged for guests while the professionals attend their meeting sessions. Activities for guests will include visits to historical and cultural sites for an opportunity to explore many aspects of Russian life, culture, and customs.

Program details and a registration form are available by calling 1-877-787-2000 or e-mailing info@ambassadorprograms.org. More information on People to People Ambassador Programs can be found

**Thursday Night Entertainment by the
"ruth ed & mike' Band**

**Folk music from the 60's to today
Tight vocal harmonies
Stylized acoustic guitars**



Come join us for a relaxing fun evening of songs by Denver, Dylan, Lovitt, Krauss, Simon, Lightfoot, Buffett, Goodman, Paxton, Young, Mitchell, Nash, local Colorado composers and many others including some traditional folk standards and original works.

Where: CASBO Casino Night
Sheraton Hotel
Colorado Springs
When: Thursday, April 14th 2005

**ASBO International
91st Annual
Meeting**

The Association of School Business Officials (ASBO) International is a professional association, with over 6,000 members, which provides programs and services to promote the highest standards of school business management practices, professional growth and the effective use of educational resources. Members include non-instructional employees at the local, state and national levels from the field of school business management.

The 91st Annual Meeting will be held October 21-24, 2005 in Boston, Massachusetts. For more information contact (703) 478-0405 or visit their website at www.asbointl.org.

**Who's Coming to the
CASBO 52nd Annual Conference**

Exhibitor Show—April 13& April 14, 2005

A & E Tire/Michelin
Ace Equipment & Supply Co.
Acordia, a Wells Fargo Company
American Bus Sales
American Fidelity Assurance Company
American Transportation & Equipment Co.
CEBT/The Urman Company.
CitiStreet
Colorado PERA
Colorado Petroleum/Kendall Oil
Colorado West
COLOTRUST
Computer Information concepts, Inc.
CSAFE
Colorado School Districts Self Insurance Pool
DataTeam Systems, Inc.
DLR Group
Education Logistics Inc.
GBC, Education Products Division
Graphic Vision
Higgins and Associates, L.L.C.
ICON Services
ISS Instrument Sales & Service Inc.
J.R.Jones & Associates
KeyBank, N.A.
KLAM America Corp.
Maxon Mobility
Marketing Partners
McCandless International Trucks of Colorado
Office Depot

Onspot of North America
Q-Straint
Pac-Van, Inc.
PEPCO, Inc.
Powers
Rud-Chain, Inc.
SchoolDude.Com
Siemens Building Technologies, Inc.
Specialty Manufacturing Co.
Stewart \$ Stevenson/Allison Transmission
Sungard Pentamation
Tandus - C&A Floorcovering
TDS/Bandag
The Braun Corp.
The Segal Company
Transwest Trucks
Transpec/Bus Vision
United School Bus Seat Service, Inc.
Virco, Inc.
Wagner Power Systems
Westover Corporation

**... plus 50 MORE exhibitors introducing new
products and services—OUR BEST
EXHIBITOR SHOW EVER!**

**... and over 200 of your fellow School
Business Officials**

CASBO Officers and Directors 2004-2005

CASBO Mission Statement

"The Colorado Association of School Business Officials' mission is to provide programs and services to promote the highest standards of school business management practices, professional growth and the effective use of educational resources"

Pat Scanlan, President

Purchasing Manager
Cherry Creek Schools
4350 South Pitkin Street
Aurora, Colorado 80015
720-886-5811 (voice)
720-886-5813 (fax)
pscanlan@mail.ccsd.k12.co.us

Steve Burt, President Elect

Director of Maintenance & Operations
Adams Twelve Five Star Schools
1500 E. 128th Avenue
Thornton, Colorado 80241
720-972-4222 (voice)
720-972-4398 (fax)
steve.burt@adams12.org

Sandy Rotella, Vice President

Executive Dir. of Business Services
Thompson School District
535 N. Douglas
Loveland, CO 80537
(970) 613-5035 (voice)
(970) 613-5085 (fax)
rotellas@thompson.k12.co.us

Ron McCulley, Treasurer

Assist. Director of Purchasing
Douglas County School District
2812 N. Highway 85, Building "E"
Castle Rock, Colorado 80104
303-387-0324 (voice)
303-387-0309 (fax)
ron.mcculley@dcsdk12.org

Steve Hoban, Secretary

Executive Director of Operations
Adams County School District #50
7002 Raleigh St.
Westminster, CO 80030
303-429-6775 (voice)
303-650-3012 (fax)
shoban@adams50.k12.co.us

Jill Kidd, Past President

Nutrition Services Director
Pueblo School District #60
1902 Montezuma Road
Pueblo, Colorado 81003
719-549-7203 (voice)
719-595-4283 (fax)
Jkidd@pueblo60.k12.co.us

Kevin Smelker, Director 2003-05

Asst. Supt.-Support Services
Harrison School District #2
1060 Harrison Rd.
Colorado Springs, CO 80906
719-579-2033 (voice)
719-579-2016 (fax)
ksmelker@hsd2.org

Dan McMillan, Director 2003-05

Director, Nutrition & Transportation
Colorado Dept. of Education
201 E. Colfax, Room 209
Denver, CO 80203
303-866-6661 (voice)
303-866-6663 (fax)
mcmillan_d@cde.state.co.us

Don Ciancio, Director 2004-06

Maintenance Supervisor
Adams County School District #50
7002 Raleigh Street
Westminster, Colorado 80030
303-429-6775 (voice)
303-650-3012 (fax)
303-438-6536 (home)
303-356-0112 (cell)
dciancio@adams50.k12.co.us

John Albright, Director 2004-06

Maintenance Manager
Boulder Valley School District
6500 E. Arapahoe Road
Boulder, Colorado 80303
303-447-5277 (voice)
303-447-5118 (fax)
303-360-8596 (home)
303-591-2766 (cell)
john.albright@bvsd.k12.co.us

Leo Lesh, Director 2004-06

Executive Director, Food and Nutrition Services
Denver Public Schools
2320 W. 4th Avenue
Denver, Colorado 80223
303-715-5609 (voice)
303-715-5629 (fax)
303-499-9497(home)
303-726-5128 (cell)
leo_lesh@dpsk12.org

CASBO Conference Director

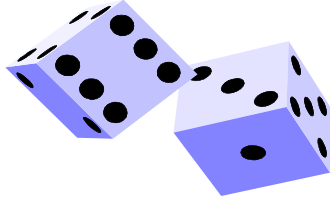
Bert Huszcza
4235 W. 105th Place
Westminster, CO 80031
719-671-2979 (voice)
ColoradoASBO@aol.com

CASBO Mailing Address

c/o Bert Huszcza
4235 W. 105th Place
Westminster, CO 80031
719-671-2979 (phone)
ColoradoASBO@aol.com

CASBO Tax ID Number:

74-2354545



CASBO Invites YOU to....

CASINO NIGHT

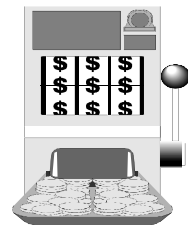


**Come join us on
Thursday, April 14, 2005
7:00 p.m. – 10:00 p.m.
at the Sheraton Hotel**

For an unforgettable evening of:

- ♠ Fun, Relaxation, and Good Conversation
- ♣ Las Vegas Style Gambling
- ♥ Snacks and Refreshments
- ♦ Fantastic Prizes

***SPONSORED BY
ACORDIA OF COLORADO
a Wells-Fargo Company***



Changes Proposed to the Constitution and By-Laws of the Colorado Association of School Business Officials



At the CASBO Annual meeting, April 13- 14, 2005 all active members will be asked to vote of the following changes to the CASBO Constitution and By-laws. These recommended changes would affect how the Treasurer and Secretary positions are filled. Currently the active membership votes for these positions on an annual basis. The board recognizes that not all elected CASBO Board members have the same strengths and believes that CASBO would be served better if these positions were appointed from the elected Directors. The Board further believes that would lead to greater consistency in these important functions.

Active members would still vote for the Vice-President and all Director positions. The Board would then appoint the Treasurer and Secretary by majority vote on an annual basis.

The proposed changes (in red) to the Constitution and By-Laws language follows::

Article V – Board of Directors

Section 1. The Board of Directors shall consist of President, Vice President, Treasurer **Appointed**), Secretary (**Appointed**), the immediate past President, and **(8)** Directors, who shall be elected at the first Annual meeting in each calendar year. The President shall serve as chairman of the Board of Directors.

Article VI – Nominations and Elections

The election of Vice President and board of directors, of the Association shall be by ballot at the Annual Meeting in each calendar year. A majority of the votes of active members present shall be necessary to elect the Vice President and Directors. The Vice President, upon completing the term of office, shall automatically ascend to the office of President. The Board of Directors will appoint the Treasurer and Secretary by a majority vote no later than the next scheduled board meeting.

**The Board recommends
approval of these proposed changes.**



Meet the Candidates

BOARD OF DIRECTORS

Board
Election
Preview

Election
will be held
at the
Annual
Conference

Three
Director
Positions
are
Currently
Open

Kevin C Smelker, CPA - Assistant Superintendent of Support Services, Harrison School District

Kevin has been a member of the Colorado Association of Business Officials for ten years and Board Member for two years. The business relationships and professional development that he has experienced by belonging to this organization is something that he values sincerely. In order to insure that these resources exist for others in educational support service functions, he would like to commit his time and energy to this endeavor. Kevin's current position is with Harrison School District Two as the Assistant Superintendent of Support Services. The responsibilities of this position include Transportation, Nutrition Services, Grounds and Site Maintenance, Capital Construction and Finance. Having had the opportunity to be involved in all areas of the support service functions has given Kevin a broad range of experiences. He has been in the educational support services arena for the past twelve years, and has a total of twenty-three years of business experience. Kevin graduated from the University of Colorado with a Bachelor of Science degree in Business with a concentration in Accounting. His career path prior to K-12 education was in public accounting, practicing as a Certified Public Accountant. Kevin also had the opportunity to serve as a Controller for a corporation in the construction real-estate industry. These prior experiences have proven invaluable to addressing the challenges that occur in the educational environment .

Paula Buser, Manager of Nutrition Services, Canon City Schools

Paula has been in her current position with Canon City Schools since August of 2002. Her background includes a Bachelor of Science Degree in Business Administration and a Master of Arts Degree in Organizational Management. She has recently taken professional development classes in the areas of business and nutrition from Penn State University. Paula possess over 20 years of experience in the fields of Food Service and Business Management and she believes that her past experience coupled with her education and desire to contribute to the school business management field would enable her to be a productive and valuable member of the CASBO Board of Directors.

Kanoe Cockett, CDPT, - Director of Transportation, Littleton Public Schools

Kanoe has over thirty years transportation experience. She is the Director of Transportation for Littleton Public Schools and has been with them since 2002. Prior to that she served Cherry Creek School District for 15 years and was their Manager of Pupil Transportation. She started her pupil transportation career working for a private school bus contractor in California. She is a member of Colorado State Pupil Transportation Association (CSPTA) and served in various officer positions. She was president of CSPTA for two consecutive terms. Kanoe holds a national certification as Director of Pupil Transportation from the National Association for Pupil Transportation (NAPT). She is committed to individuals' professional development and has demonstrated this through the initial team development of an Operations class for CDE's Transportation Summer Workshop. She has done presentations at National and State conferences along with instructing at CDE's Summer Workshops.

Stephanie R. Watson- Director of Finance,Windsor School District

Stephanie has been the Director of Finance for the Windsor School District and a member of the Colorado Association of Business Officials for twelve years. Stephanie graduated from the University of Northern Colorado with a Bachelor of Science degree in Accounting. Prior to working in K-12 education, she worked in public accounting for three years as an auditor of governmental entities. Stephanie appreciates the value and commitment of serving on boards and committees that assist in all areas of school business management. She is currently serving on the Financial Policies and Procedures (FPP) committee through CDE, the CASE DBO (Department of Business Officials) board, and the CSDSIP (Colorado School District's Self-Insurance Pool) board. She is interested in extending her knowledge and experience as a board member of the Colorado Association of School Business Officials and feels the benefits of this organization are invaluable to school business officials around the state.

Amanda Wittman, - Accounting Manager , Canon City Schools

Amanda is currently the Accounting Manager for Canon City Schools. Her responsibilities include supervising accounts payable and payroll, cash management, student October count, preparation of the year-end financials and the annual audit. Amanda has been a member of CASBO for 3 years and is currently a member of the FPP committee. Over the past 10 years, Amanda has worked in governmental and manufacturing accounting. For the past 3 years, while working in school district accounting, Amanda has found CASBO to be a great source for information and networking and would like serve on the Board to continue the efforts of the organization



CASBO QUARTERLY
Colorado ASBO
c/o Bert Huszcza
4235 w. 105th Place
Westminster, CO 80031

NONPROFIT ORG
US POSTAGE PAID
WESTMINSTER CO
PERMIT NO. 15



Dates to Calendar

CASBO's 52nd Annual Spring Conference Colorado Springs, CO	April 13-15, 2005
CASBO's 11h Annual Fall Conference Breckenridge, CO	Sept 21-23, 2005
ASBO Int'l Annual Meeting & Exhibits Boston, Massachusetts	Oct 21-24, 2005

DON'T MISS THIS CONFERENCE

